

Huey and Angelina Wilson Foundation Prison Reentry Initiative Outcome Training

Target, Verification and Milestone Worksheet

Draft Your Target Statement

After you have reviewed the worksheet with the four-step example for your specific type of grant application (Programmatic, Capacity Building and Collaboration or Systems Change), draft a target statement for the project you are seeking funding for.

By December 31, 2016...

Target Verification

How will you verify those results have been achieved?

Here is what we will use to confirm that our participants achieved the target:..



Draft Your Milestones

After you list a key activity or two, identify a milestone that indicates whether your participants are moving toward the target. The milestone tells you what somebody else does in response to something you do. We will use these to check progress while you work on your project during the grant period.

Example:

<u>Activity (what you do)</u>	<u>Milestone (what someone else does)</u>	<u>Date</u>
We invite families to information session	25 families attend	April 15
We schedule 10 classroom volunteers	8 volunteers show up	July 15

List the key activities in your project, the milestones that must be reached by those you serve, and the deadlines for your participants to reach each milestone.

<u>Activity</u> (If) What you do (Your steps)	<u>Milestone</u> (then) What someone else does (What the steps achieve)	<u>Date</u> When must be done (Deadline)